



## **MAKE A DIFFERENCE - JOIN THE EUROPEAN COMMISSION**

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

### **WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:**

- Interesting and challenging jobs with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to move between different policy areas throughout your career
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

### **We recruit from a wide range of backgrounds and actively promote diversity and inclusion:**

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, Cyprus, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Luxembourg, Malta, Poland, Portugal, Slovakia and Sweden<sup>1</sup>. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

For more information [ec.europa.eu/work-with-us](https://ec.europa.eu/work-with-us)

## STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)

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<sup>1</sup> Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



# Information and Communication Officer

## Directorate-General Communication (DG COMM) of the European Commission

**Selection reference:** COMM/COM/2025/2400

**Domain:** Communication

**Where:** Unit DG.02.002 Strategy, Coordination & Governance, Brussels

**Staff category and Function Group:** Temporary agent 2b – Administrator

**Grade range:** AD5-7

**Publication deadline:** 15.01.2026 - 12.00 (Brussels time)

### WE ARE

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DG Communication (DG COMM) is the corporate communication service of the European Commission, operating under the responsibility of the President. We promote and support the political priorities of the Commission and are Domain Leader for external communication in the Commission, providing guidance and support to other Directorates-General. DG COMM includes the Spokesperson's Service, the Representations of the Commission in the Member States, four directorates, one Task Force and two units reporting to the Director-General. As one of the latter, Unit DG.02 "Strategy, Coordination & Governance" is the central strategy and coordination hub in DG Communication. The unit supports the Director-General in the overall management of DG COMM and in steering the Commission's external communication, to achieve alignment with the Commission policy priorities. The unit is in charge of supporting the Corporate Communication Steering Committee (together with the Secretariat-General of the Commission) and managing the Communication Network composed of communication heads of unit, ensuring strategic contacts with other institutions, developing communication strategies plans on the Commission's priorities with creative solutions, providing policy knowledge to the work of DG COMM. The Strategy part of the unit is focusing on policy knowledge, political reporting, communication strategies and plans (from conception to implementation) on the priority initiatives of the Commission.

### WE PROPOSE

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Unit DG.02.002 is seeking to hire a Communication Officer in a dynamic team working closely with policy DGs and other services within DG COMM. It involves providing advice on communication strategies and policies, as well as hands-on work on communication activities conducted by DG COMM and others, from conception to implementation in the short and long term. S/He will have to interact closely with policy DGs, Cabinets, and other services within DG COMM, including the Spokesperson' Service and Representations.

Main tasks:

- Contributing to strategic planning and operational support on outreach and communication on EU/Commission political priorities.
- Co-drafting and following the Commission's overarching long-term communication strategy.



- Together with colleagues having policy expertise in the unit, aiming at ensuring coherence and efficiency of communication plans and actions conducted by DG COMM (including corporate campaigns and local campaigns) and other DGs (including the ones communicating outside the EU).
- Identifying, developing and proposing innovative and realistic approaches to better reap technology and communication developments to reach relevant target audiences.
- Analysing and reporting on developments on specific priority files.

## **WE LOOK FOR**

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We are looking for a highly motivated Communication Officer, who should be very flexible and resilient.

S/he should:

- have extensive experience in European communication (at least 5 years), including designing strategies as well as hands-on responsibilities in large-scale campaigns and in campaigns targeted at local audiences.
- be familiar with the EU political agenda, EU communication workflows and management of communication projects, including work with contractors.
- have a solid horizontal view of the Commission's policy priorities and have prior experience in drafting and implementing communication strategies and plans and comprehensive multi-channel campaigns, both within and outside the EU.
- have prior experience in front-line communication through a Commission's Representation, as well as prior experience of working with the SPP. Prior experience of working with Cabinets and/or with external DGs/EU Delegations would be a significant asset. In order to ensure coordination tasks within DG COMM and with policy DGs, the colleague must be a good networker, dynamic, and keen to take initiatives.
- have excellent coordination and drafting skills and be able to deliver under tight deadlines, while showing creativity and following and applying innovative solutions in communication.
- have very strong written and oral communication skills.
- master English (C2). A certain command of French (B2) and mastering at least one other EU language would be an asset.
- be ready for occasional atypical working hours, notably when finalising and launching communication plans or drafting urgent reports.

## **HOW TO EXPRESS YOUR INTEREST?**

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You should send your documents in a single pdf in the following order:

1. your CV
2. completed application form.

Please send these documents by the publication deadline to [COMM-DG02@ec.europa.eu](mailto:COMM-DG02@ec.europa.eu) indicating the selection reference COMM/COM/2025/2400 in the subject.

**No applications will be accepted after the publication deadline.**



## ANNEX

### 1. Selection

#### ➤ Am I eligible to apply?

#### **You must meet the following eligibility criteria when you validate your application:**

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

#### General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen
- Have fulfilled any obligations imposed by applicable laws concerning military service
- Are physically fit to perform the duties linked to the post
- Produce the appropriate character references as to suitability for the performance of the duties.

#### Qualifications:

In order to be recruited for this position, you must have at least a level of education which corresponds to completed university studies of at least 3 years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

#### Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU<sup>2</sup>
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

#### ➤ What about the selection steps?

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

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<sup>2</sup> The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority<sup>3</sup>. If these candidates do not best fit the requirements for the position, the Commission can recruit a temporary agent.

For temporary agents under Article 2(a) of the [Conditions of Employment of Other Servants](#), the post is published directly on the EPSO website, without mandatory prior internal publication.

A selection panel will choose a limited number of candidates for interview, based on the CV and application form that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.**

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in another language.

## **2. Recruitment**

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up, carried out by the Commission.

### **➤ Type of contract and working conditions**

The place of employment will be **Brussels**.

In case the successful candidate is not an official or a competition laureate, they will be recruited as a **temporary agent under Article 2(b) of the [Conditions of Employment of Other Servants](#), in function groups AD.**

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<sup>3</sup> Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).



## ➤ **Grade**

The recruitment grade, as well as the step in that grade, will be determined in accordance with [Commission Decision C\(2025\)4716](#) on policies for the engagement and use of temporary agents and with [Commission Decision C\(2013\)8970](#) laying down the criteria applicable to classification in step on engagement.

The recruitment grade will be calculated based on the qualifications and the number of years of professional experience, according to Art. 13 of the Commission Decision C(2025)4716. Higher grades may be granted exceptionally.

In principle, the duration of the **1<sup>st</sup> contract will be up to 4 years**. The contract might then be extended only once for a maximum of 2 years and in the interest of service, in accordance with [Commission Decision C\(2025\)4716](#) on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the [Specific Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.